

First sample:

Hello (name)!

Thanks for signing our guest form at the UU Church of Greater Lansing. It's so great that you found us, and I hope you'll explore our community.

Some ways to find out more about this church are to join our Welcome & Membership classes. We have a class all about Unitarian Universalism called “**Welcome to UUism**”. The next class is March 8th, from 6-8:30pm. The **Exploring UUCGL** class is about learning about what we do at this church community, how to get involved here, and what makes us different from other UU communities. That next class is coming up quickly on February 6th from 10 am-4 pm, or May 3 & 10 from 6-9 each evening. Please let me know if you'd like to attend, and I'll put you down!

You are also welcome to get involved in many of our activities, events and classes! [Here are some upcoming dates.](#)

Our weekly email digest has lots of information as well. [Subscribe to it here.](#) Our [website](#) is packed with information, and our [Facebook Page](#) is a good way to be reminded of last minute events updates as well as to be connected to our larger [Unitarian Universalist Association!](#)

Let me know if you're interested in any of these things, and I can let you know how to go about signing up and getting that information. You can also sign up at the Activities Table on Sunday or by calling the office at [\(number\)](#).

Come and find me on Sunday, I'd love to meet you!

Take good care,
(your name)

Second Sample:

Hello (name)!

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